



Historical Commission Retreat & Regular Meeting
Western Center for Archaeology & Paleontology
2345 Searl Parkway, Hemet, CA 92543

MINUTES
Thursday, January 18, 2007

Members Present:

Joyce Hohenadl, District I
Charlene Cleary, District I
Charolette Fox, District II, Chair
Robert Lindquist, District III
Darell Farnbach, District III
Hal Rover, District IV
Muriel Schwartz, District V
John Worden, District V

Members Excused:

Gerda Hook, District IV

Members Absent:

Marc Hendon, Sr., District III

Staff Present:

Paul Frandsen, General Manager, Regional Park & Open-Space District
Brian Loew, Assistant General Manager, Regional Park & Open-Space District
Lori Norris, Secretary, Regional Park & Open-Space District

Guests Present:

Leslie Mouriquand, Riverside County Archaeologist

Note: Some of the topics were presented out of order on the tape. The typed minutes reflect the order of the agenda.

COMMISSIONER RETREAT: 9:30 A.M.

1.0 Define the responsibilities of the County Commission:

Chairperson Fox called the meeting to order at 9:35 a.m. She presented a sample Commissioner Handbook that the City of Temecula put together for members of their Boards and Commissions that can be used as a guide.

- Every January do an annual review of the prior year's activities.
- Create a three-fold brochure for museums and societies on how people can contact their district Commissioner and what resources are available in their area. Include a fact sheet highlighting the powers and duties of the Historical Commissioners. Add the brochure to the website.
- Brian Loew will contact Ray Smith regarding a Public Service Announcement on who the Commissioners are in each district and how to reach them.

2.0 Review the informal committee structure started this year:

The existing Publications, Awards Program, and Symposium subcommittees will continue.

A subcommittee for training and development is not necessary at this time. The three subcommittees will remain ad hoc.

- The Commissioners will report which subcommittee they would like to serve on at the March meeting.
- Review subcommittees annually to see what to focus on for the coming year.
- The Publications subcommittee will be responsible for outreach and publicity activities.
- Write guidelines/responsibilities for each subcommittee.
- Review annually for the current year's needs.

3.0 Strengthen interface with regional, state, and national organizations:

Following discussion, the Commissioners would like to:

- Add a resource page to the website with links to other websites relating to history, such as the Mission Inn training link. Include basic information on what is available at each link.
- Ask the IT staff in charge of the website if it is possible to add a monitoring link to see what sites people are using.

4.0 Determine ways to increase Commission's community awareness:

Pursue the historical sites map once the new HPO is available to work on it. Consider long-range plan to include an all-day bus tour of historic sites, possibly promoted through a senior center. Check into liability issues if done through the County.

5.0 Awards Program:

Future award presentations will dedicate more time and provide information on why the applicant won the award. Not all award categories need to be recognized each year. The program will remain flexible. Consideration will be given to presenting each award during a meeting of the winner's choice (society meeting, commission meeting, symposium, etc.)

- Revise the Awards Program Application to include a category for posthumous and lifetime achievement. Add to the form that awards may be given to just one winner, not necessarily each category offered.
- Make the award specific to the winner, not always the same plaque.

6.0 Training and professional development

6.1 Outside training for commissioners:

The California Association of Park & Recreation Commissioners & Board Members will present a training class at Park Headquarters on April 28, 2007. It starts at 9:30 a.m. and will be over at 2:30 p.m. Lunch is included. The fee is \$25 for members and \$50 for non-members. Staff will distribute invitations in February.

6.2 Ongoing training during general meetings:

The commissioners agreed to have 15 to 30 minutes training sessions during regular meetings to provide training related to a topic on the agenda, as needed.

- The HPO will be asked to create a step-by-step outline for designating an historic property. The outline can be posted on the website. The HPO will be asked to provide a training session for the Commissioners at 11:30 a.m. on July 19, prior to the regular meeting. The topic will be considered as a symposium workshop, with an optional topic offered for others. A reminder will be added to the outline that a letter from the property owner is required prior to the application being processed.
- Brian Loew will arrange for the Commission to receive a presentation on what CEQA is, how it functions, what to look for, and will include case studies specific to historical commissions at either the September or November meeting. This topic could be a tract topic for a future symposium

6.3 **Commissioner Orientation:**

The following recommendations were made:

- Add the following items to orientation notebook:
 - a) A list of the cities in the Commissioner's district
 - b) Information on what Commissioners are expected to do in the community
 - c) Current Commissioner Roster
 - d) W-9 and mileage reimbursement form and what qualifies for reimbursement
- Schedule new Commissioners to meet with either a staff member or existing Commissioner to review the orientation notebook.
- A staff member will introduce the new Commissioner to the Board of Supervisor for their district if they have not already met.

Break from 11:10 to 11:20.

7.0 **Review of Dangermond Report (archaeological sites)**

7.1 **Senate Bill 18:**

Leslie Mouriquand, County Archaeologist, presented an overview of Senate Bill 18, which covers traditional tribal cultural places. The bill applies only to cities and counties. It requires governments to extend an opportunity for consultation on plans to Indian bands before public plans are sent for approval. This is separate from CEQA. The bands have 90 days to review and decide if they want consultation. There is no deadline to complete the consultation phase if requested. The agreements become project conditions of approval.

The relationship of the County Archaeologist to the Historical Commission has not been defined yet.

- Matt Hall, Archeological researcher from UCR, was not able to attend today. He will be invited to the March meeting.

7.2 California American Heritage Commission:

- Cliff Trafzer was not able to attend today. He will be invited to the March meeting.

7.3 Rock Art in Riverside County:

Ms. Mouriquand noted that Riverside County does not currently have an ordinance to protect archeological sites. CEQA only requires consideration, not protection, of prehistoric archeological sites. Local jurisdictions also need to have policies. County ordinances have no bearing over city general plans. There is a website at www.cassp.org that provides information for California archeological site stewardship program. An e-mail from Mr. Fagelson reported that the County's Archeological training program might be ready in March.

- Put on the March agenda for further discussion and action:
 - a) For the Commission to write a letter to the Board of Supervisors to encourage an ordinance be written to protect archeological sites.
 - b) To organize a list of damaged archeological sites to give to the Board of Supervisors.

8.0 Review of AB1234 Guidelines:

All of the Commissioners present today attended the training class.

- Chair Fox requested to add to the agenda "Are there any items on the agenda for which the Commissioners would have any conflict of interest".

Break for lunch 12:15.

9.0 Budget:

Chairperson Fox noted that Supervisor Stone has offered money for outreach programs. The Commission needs to submit a budget request for approval.

REGULAR MEETING: 1:35 P.M.

1.0 Call to Order & Introductions

Chairperson Fox called the meeting to order at 1:35 p.m. Brian Loew, Assistant General Manager over Cultural and Natural resources, provided a description of his job duties and some of his projects pertinent to the Historical Commission.

2.0 Approval of Minutes

M/S/C (Worden/Schwartz)

The November 16, 2006, meeting minutes were accepted as presented.

3.0 Public Comment

There were no public comments.

4.0 Commissioner Reports

Each of the Commissioners presented information for their districts. None required further discussion or follow up.

5.0 Park District General Manager/Staff Reports

5.1 Capital Projects:

Jensen-Alvarado Ranch: Mr. Frandsen reported that the final winery foundation repairs will begin in a couple of weeks. The repairs will be scheduled around the school programs. Supervisor Tavaglione received an executive summary from the Jensen-Alvarado Ranch Association Associates and a full report will come soon.

Gilman Ranch: Mr. Frandsen informed the Commission that Commissioner Lindquist provided the barn picture he described in the last meeting. A picture of the original barn was located and is very similar.

➤ Mr. Frandsen will provide an update for the replacement of buildings damaged in the fire at the next meeting.

San Timoteo Schoolhouse: The San Timoteo Schoolhouse should be completed by June 2007. Staff is collecting stories to place on the trail between Noble Creek and the Schoolhouse.

5.2 Other Items of Interest:

- a) Mr. Frandsen reported that Jim Hofer, Archivist Records Manager, has been hired for the County.
- b) The new Historic Preservation Officer, Keith Herron, should be here in time for the March meeting.

6.0 Subcommittee Reports

6.1 Publications Subcommittee: Lori Norris reported that the missing pages for the recently reprinted *Riverman Desertman* book are currently at the printer. Copies of the missing pages will be mailed to the individuals who have already purchased the book.

There were no corrections or comments for the press release distributed at the last meeting. A draft flyer was presented for review and comments at the next meeting.

➤ Follow up and comment on the book sales flier at next meeting.

6.2 Symposium Subcommittee: Commissioner Lindquist provided the summary report for the history symposium. The fee may need to increase next year.

- They will select subcommittee members during the March meeting.
- The symposium will be held at Park Headquarters this year. A tour of the facility will be arranged.

6.3 Awards Subcommittee: The Awards Program applications are due January 31, 2007. The following Commissioners agreed to remain on the Awards

Subcommittee: Charlene Cleary, Hal Rover, John Worden, and Charolette Fox. Charlene Cleary was asked to be chair of the Awards Subcommittee and will report at the next meeting if she will be able to accept.

7.0 Old Business

Street Name Change: Commissioner Rover reported that his review found no reason to oppose the street name change of Indian Avenue to North Indian Canyon Drive. The Planning department was notified of his findings.

8.0 New Business

8.1 History Day Sponsorship: History day is March 24. An information flier was presented to the Commissioners. Judges are needed. The awards portion of the program begins around 3:30 or 4:00 p.m.

M/S/C: (Lindquist/Farnbach)

The Historical Commission will provide 16 award certificates for the History Day Awards.

8.2 Street Name Change: Newport Road to Normandy Road from area of Goetz Road to Berea Road – Menifee area in District III:

Mr. Frandsen reported that the street name change is part of the Audie Murphy project. The existing Newport Road will turn off through the project. The street names in the project all have to do with Audie Murphy's military exploits or movies he made.

M/S/C: (Worden/Farnbach)

To approve the name change of the segment of Newport Road, from Goetz Road to Berea Road, to the new name of Normandy Road.

9.0 Time & Place of Next Meeting:

M/S/C: (Worden/Hohenadl)

To change the next meeting date to March 22, 2007.

The time will remain 1:30 p.m. The location will be the old Chimes building in Lake Elsinore, now known as The Home Interiors of Mrs.144.

9.0 Adjournment: The meeting adjourned at 2:35 p.m. A tour of the Western Center for Archaeology and Paleontology followed the meeting.

Paul Frandsen, Secretary

In